

HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED
A State Government Undertaking)
Regd. & Head Office: BEEJ BHAWAN, Bays No: 3 - 6, Sector: 2,
PANCHKULA – 134 112 (Haryana)
Phone:- 0172-2577755, 2579217
E-tender Notice

E-tender is invited for below mentioned items in single stage two cover system i.e. request for pre-Qualification/Technical Bid (online Bid under PQQ/Technical Envelope) and Request for Finance bid (comprising of price bid proposal under online available commercial Envelope):-

Sr. No.	Name of the item	Required quantity in Kg	EMD to be deposited online	Tender document Fee & Processing fee non refundable in Rs. (Incl. GST)	Start Date & Time of Bid Preparation & Submission	Expiry date & Time of Bid Submission	Date & Time of Opening of Short term e-tender
1.	Lead Seal	3,225	Rs. 30,000/-	Rs. 2360/- & Rs. 1180/-	17.02.2026 03:00 PM	20.03.2026 12:00 PM	20.03.2026 03:00 PM

Under this process, the Pre-qualification/Technical online bid Application as well as online price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this tender document. The price Bid under the second cover shall be opened for only those Applicant whose PQQ/Technical Applications are responsive to eligibility and qualifications requirements as per Tender document. The Tenderer should read the terms & conditions and specification for respective item mentioned in tender documents strictly before submission of e-tender. Tender documents can be downloaded/uploaded online on the Portal: <https://etenders.hry.nic.in>. The e-tender will be opened at Head Office- Bays No. 3-6. Sector-2, Panchkula (Haryana)

Note:- The MSME exemption regarding EMD/Tender fees is only applicable to Haryana Based MSME firms. Non Haryana based firms claiming the same instead of depositing the required amount will be rejected.

MANAGING DIRECTOR

HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED
(A State Government Undertaking)

Regd. & Head Office: **BEEJ BHAWAN**, Bays No: 3 - 6, Sector: 2, PANCHKULA–
134112 (Haryana)

Phone:- **0172 - 2577755, 2579217**

TERMS & CONDITIONS:-

1. Interested bidder are requested to see on the portal <http://etenders.hry.nic.in> for the items along with specifications which our corporation intends to purchase.
2. The firms are required to mention item wise bifurcated rates showing the detail of basic rates and GST in their bid. GST on the **ORDERED / CONTRACTED ITEM** will be paid extra as applicable. In case, the supplies are delayed by the firm beyond the stipulated delivery period & there has been any upward revision in the taxes/duties **ON THE CONTRACTED ITEM**, no such increase will be allowed. However, if there has been any reduction in taxes/duties, the same will be availed.
3. The material shall be supplied FOR destination in Haryana as per the item wise tentative detail given below within **30** days from the date of purchase order at supplier's risk:

Sr. No.	Delivery location	Quantity (in Kg)
1	Umri (Kurukshetra)	600
2	Yamuna Nagar	180
3	Hisar	800
4	Sirsa	1,070
5	Tohana	575

4. All the required documents are to be submitted online only under PQQ or technical cover with respect to eligibility and qualification criteria prescribed in the bid documents. The offer without prescribed Earnest Money, Tender Fee & E-Service fee is liable to be summarily rejected. The deficiency in the remaining documents and tender requirement can be made subject to the decision by Managing Director, HSDC, Haryana, Panchkula.
5. The Earnest money/security amount of the seller will be forfeited to Corporation account, besides blacklisting/debarring other penal action may also be initiated, if they withdraw their offer / rates or modify the terms & conditions of the same at any time during the validity period of their offer before acceptance.
6. **Blacklisting/Debarring:-** Affidavit on Non Judicial Stamp Paper duly certified by the Notary Stating that our firm [Name of the firm] has not been blacklisted / Debarred in Govt. Deptts./ Boards/ Corporations/ Federations/ Agencies /any Autonomous Bodies in State of Haryana and other State/ Central Government Departments/Agencies etc. as on the date of submission of the bid in the present tender. It is further certified that no EMD/Bank Guarantee of our firm (Name of the firm) has been forfeited in last 02 years in Govt. Deptts./ Agencies as referred above as on the date of submission of the bid in the present tender.
7. **Performance Security:** The successful tenderer shall be required to deposit Performance Security Deposit as per provisions contained in Govt. of Haryana G.O. No. 2/2/2016-4IBII(2) dated 20.10.2016 as under:

Sr. No.	Type of Firm/Enterprises Value of Performance Security Deposit	Type of Firm/Enterprises Value of Performance Security Deposit
1	Haryana based firms:- (i) # Haryana Based Micro and Small Enterprises (MSEs) (ii)Haryana based other firms/enterprises	(i) @0.2% of the value of contract (ii) @2% of the value of contract
2	Other States/ UTs based firms	@5% of the value of contract
# Haryana based MSEs will be eligible for performance security deposit @ 0.2% who have filed SSI Certificate/EM Part-II/Udyog Aadhaar Memorandum (UAM)/Udyam Registration in Haryana and who participate directly in the tendered/quoted items and offering to supply the entire Work/Supply Order by their enterprise.		

8. The cost of sample testing charges along with cost of the sample material will be borne by the suppliers. To ensure the quality of the supplied material retesting of samples out of supplied stock may only be done once in Govt. / notified lab at the cost of supplier.
9. **Copy of GST & PAN card of the bidder are to be uploaded in the technical bid.**
10. Regarding negotiations of rates, policy issued by the State Government vide G.O. No.2/2/2010-4-IB-II dated 18.06.2013, G.O. No.2/2/2010-4-IB-II dated 16.06.2014, G.O. No.2/2/2010-4-IB-II dated 09.02.2015, G.O. No. 14/29/2023-6FA dated 26.05.2023 will be applicable.
11. Any dispute arising out of this tender shall be referred to arbitration by a sole arbitrator appointed by the Managing Director of the Corporation.
12. **Grievance Redressal Mechanism for dealing with the representations/ complaints/ letters of the participating bidders/ firms:** A time bound Grievance Redressal Mechanism for dealing with the representations/ complaints/ letters of the participating bidders/ firms in the tendering process in the State Public Procurement will be governed by State Government Policy issued vide G.O No.2/2/2016- 4I-B II of dated 25.07.2016, G.O. No. 2/2/2016-4IB-II dated 27.08.2021 and as amendment vide G.O. No. 14/16/2023-6FA dated 19.06.2023. All the bidders/ firms who want to make any representation/ complaint against any issue related to their technical scrutiny of the bids may do the same within 5 working days (up to 05:00 P.M. of the Fifth Working day) of the date of issue of letter/ intimation regarding their As per NIT/ Not as per NIT status. They have to ensure that their communication is delivered/ reached within 5 working days and delay in postal will not be counted as a valid reason. No representation/ complaint in whatsoever manner from the bidders/ firms will be entertained after the opening of Financial Bid.
13. **In case the successful Bidders fails to supply the material in time, the amount of security/EMD deposit shall be liable to be forfeited and the supply order shall be liable to be rejected and HSDC may proceed to make request for arrangement of the material from L-2 bidder or go for fresh tender as per the need of the hour at that time.**
14. The contract for the supply shall be deemed to have come into existence on the date of the supply order and all causes of action related to the contract will, therefore be deemed to have arisen within the jurisdiction of the Panchkula Courts.
15. If the seller fails to deliver the Goods within 30 days from the date of issuance of purchase order, penalty will be charged @ 0.5% per week or part of the week of delayed period not exceeding 10% of the Contract value.
16. The inspection of the goods may be carried out by the authorized officer(s)/nominee(s) of the Corporation according to the terms mentioned in the purchase order. In case of pre-dispatch inspection, the inspection shall be arranged at the supplier's premises before the material is dispatched to the Corporation. A copy of the inspection/ test report in case where the inspection has been carried out prior to dispatch shall be attached by the supplier while forwarding Railway Receipt or Transport Receipt or the receipted Goods Challan as the case may be. The supplier shall be required to give at least one week notice to the purchasing authority to arrange the pre-dispatch inspection of the goods offered for dispatch on different locations.
17. The goods required to be inspected after dispatch at the destination of HSDC. In case material is not found as per the specification, the same will not be accepted and shall be liable to be returned to the supplier at their risk and cost.

18. The Corporation agrees to make 100% payment within 45 days of receipt of goods at destination(s) and the bill / invoice supported with above document in the Head Office of the Corporation.
19. The Corporation reserves the right to accept or reject any or all sellers without assigning any reason thereof or entrust the work to more than one seller as well as relaxing any condition in the interest of the Corporation and penalize company in case of any dispute.
20. The offer should be valid for acceptance for a period of not less than 120 days from the date of opening of bid. In the absence of any explicit indication to the contrary, the offer will be considered to be valid for a period of **360** days from the date of issuance of supply order to the successful firm for the supply of material in pursuance of the term no. 21.
21. The quantity mentioned in tender may be increased or decreased by 25% without assigning any reason and the firm/bidder is liable to supply the revised quantity at the same rate & terms as already settled. However, with mutual consent, order for additional quantity more than 25% may be given.
22. **Penalty norms on account of supply the inferior quality of material.**
The material should be strictly supplied according to their conformity of the contract/Purchase Order, **in case the goods are not supplied according to the specifications and it is decided to retain the inferior goods at the discretion of the Corporation / Purchaser, the supplier will be entitled to receive the payments at the rates fixed by the Corporation/purchaser after taking into consideration and unsatisfactory quality of the material supplied and not rates mentioned in the purchase order.** The decision of the Competent Authority of the Corporation will be final regarding deduction of the amount against the deviation observed in the quality of material i.e Lead Seal supplied.
21. **IMPORTANT NOTE:-**
OTHER TERMS & CONDITIONS AS PER Bid Forms available at <http://etenders.hry.nic.in> portal.

MANAGING DIRECTOR

HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED, PANCHKULA

SPECIFICATIONS OF LEAD SEALS

1. **Name of the Item:** Lead Seals made from high quality pure lead round in shape having diameter of 1.25 cm (1/2")
2. **Weight:** The weight per 1000 seals shall be approximately 2.5 Kg. Tolerance of ($\pm 5\%$) (in numbers of seals only) would be admissible.
3. **Place of delivery:** The material shall be supplied at destinations of HSDC in Haryana.
4. **Packing:** Lead seals are to be packed in small Gunny/Cloth bags, each containing 2.5 Kg (Approximately 1000 Nos.). These small packets should be further packed in wooden boxes (each box containing 16 or 20 small gunnies or cloth packets of 2.5 kg each).
5. **Delivery Period:** Delivery must be completed at respective destinations within **30 days** from the date of Purchase Order.

Technical Bid

Subject:- Regarding check list of document for Technical Eligibility

Sr. No.	Name of the documents to be uploaded	Bidder's response Yes/No
1.	EMD (if applicable)	
2.	Copy of GST Certificate	
3.	Copy of PAN card of firm	
4.	Affidavit on Non Judicial Stamp Paper duly certified by the Notary Stating that our firm [Name of the firm] has not been blacklisted / Debarred in Govt. Deptts./ Boards/ Corporations/ Federations/ Agencies /any Autonomous Bodies in State of Haryana and other State/ Central Government Departments/Agencies etc. as on the date of submission of the bid in the present tender. It is further certified that no EMD/Bank Guarantee of our firm (Name of the firm) has been forfeited in last 02 years in Govt. Deptts./ Agencies as referred above as on the date of submission of the bid in the present tender.	